# The Special Admission for <u>Postgraduate Study Abroad</u> <u>Program by China Scholarship Council</u>

(国家建设高水平公派研究生项目)

Application Guidelines <for Entrance in September 2016 and April 2017>

Waseda University

# I. Programs and Graduate Schools

### [Programs for application]

- (1) Doctoral Program <36 months (three years)>
- (2) Special Research Students Program <6 or 12 months (half a year or one year)>
  - \* Note that Special Research Students cannot obtain degrees at Waseda University.

#### [Graduate Schools for application]

# (1) Graduate Schools that accept applications through the International Admissions Office

Graduate School of Political Science-Political Science Course

**Graduate School of Economics** 

Graduate School of Law

Graduate School of Letters. Arts and Sciences

**Graduate School of Commerce** 

Graduate School of Fundamental Science and Engineering

Graduate School of Creative Science and Engineering

Graduate School of Advanced Science and Engineering

**Graduate School of Education** 

Graduate School of Human Sciences

**Graduate School of Social Sciences** 

**Graduate School of Sport Sciences** 

# (2) Graduate Schools that accept applications directly (not through the International Admissions Office)

Graduate School of Asia-Pacific Studies

Graduate School of Japanese Applied Linguistics

Graduate School of Information, Production and Systems

Graduate School of Environment and Energy Engineering

Graduate School of International Culture and Communication Studies

#### [Number of students to be admitted]

Maximum approximately 60 students university-wide will be admitted per year.

# **II. Applicant Qualifications**

To apply for admission, applicants must meet both qualifications (1) and (2) for each program.

#### [Doctoral Program]

- (1) Applicants must meet the eligibility criteria for Postgraduate Study Abroad Program by China Scholarship Council, hereinafter abbreviated as CSC (\*), and be nominated by their home university or other institutions based on the designated procedure by CSC, and intend to apply for a scholarship from the CSC.
- (2) Applicants must have obtained a master's degree, professional master's degree, or any equivalent degree. Or applicants are expected to obtain a master's degree by September 20, 2016 for September 2016 entrance (by March 31, 2017 for April 2017 entrance). If applicants affiliate with the Master's and PhD joint degree program, they need to be enrolled in their home university's graduate school for at least two years at the time of enrollment into the graduate schools at Waseda University and need to be recognized its equivalent to master's degree from a college or university of recognized standing.

# [Special Research Students Program]

- (1) Applicants must meet the eligibility criteria for Postgraduate Study Abroad Program by CSC, and be nominated by their home university or other institutions based on the designated procedure by CSC, and intend to apply for a scholarship from the CSC.
- (2) Applicants must be enrolled in the doctoral program at universities inside China. If applicants affiliate with the Master's and PhD joint degree program, they need to be enrolled in their home university's graduate school for at least two years at the time of enrollment into the graduate schools at Waseda University and need to be recognized its equivalent to master's degree from a college or university of recognized standing.

\*Applicants must fall under the following eligibility condition for the Postgraduate Study Abroad Program by CSC.

#### (1) Those who reside inside China

Applicants who obtained a master's degree, professional master's degree, or any equivalent degree, or have enrolled in the first year of doctoral program. Or applicants enrolling in the master's program inside China who are expected to obtain a master's degree by September 20, 2016 for September 2016 entrance (by March 31, 2017 for April 2017 entrance).

# (2) Those who reside outside China

Applicants who are enrolled in the first year of doctoral program in universities outside China, or who are enrolled in the Master's program and expected to obtain a master's degree by September 20, 2016 for September 2016 entrance (by March 31, 2017 for April 2017 entrance).

# III. Application

- \* Applicants are required to submit an application within the application period and must pass the designated screening of the graduate schools even if they obtain a Letter of Conditional Consent of Acceptance from the research supervisor of their choice by contacting him/her in advance. Please note that the applicants who do not pass the designated screening of the graduate schools above will not be eligible to enter Waseda University with China Scholarship Council Scholarship.
- \* If applicants are currently enrolled the 1<sup>st</sup> year for the PhD program at Waseda University, please contact the Center for International Education prior to application.

  (Center for International Education: TEL +81-3203-9806, Email: in-cie@list.waseda.jp)

### (1) Application period

Graduate Schools that accept applications through the International Admissions Office
 Monday, November 16, 2015 through Friday, November 27, 2015
 \*Applications from overseas must be received by the deadline. For domestic applicants, applications postmarked by the deadline are accepted.

# 2) Graduate Schools that accept applications directly (not through the International Admissions Office)

Each graduate school sets their own application period. Refer to "Appendix (p.11-17)" for further information.

# (2) Application method

1) Graduate schools that accept applications through the International Admissions Office

Refer to "III. Application (3) Application documents" and the requirements of each graduate school for admission in "Appendix (p.11-17)", download a set of application forms from the International Admissions Office website as follows; <a href="http://web.waseda.jp/admission/en/ssp/csc/">http://web.waseda.jp/admission/en/ssp/csc/</a> and send them to the following address via international courier service. We will not under any circumstances accept applications that are directly delivered by hand.

#### [Address]

"The Special Admission for Postgraduate Study Abroad Program by China Scholarship Council (国家建设高水平大学公派研究生项目)" Section

International Admissions Office, Admissions Center, Waseda University

1-6-1 Nishi-Waseda, Shinjuku-ku, Tokyo 169-8050, Japan

# 2) Graduate Schools that accept applications directly (not through the International Admissions Office)

Refer to "Appendix (p.11-17)" and send the required documents of each graduate school.

#### (3) Application documents

# 1) Graduate schools that accept applications through the International Admissions Office

## Application form (prescribed form)

- \*Attach one color headshot photo (4cm H×3cm W) to the application form.
- \*Write your name on the reverse side with a pen.

#### 2 Certificate of graduation (diploma) / Degree certificate (original)

- \*Certificates from both undergraduate program and master's program must be submitted.
- \*Submit certificates in either English or Japanese. If certificates are available in only Chinese, applicants must attach an English or Japanese translation notarized by public organizations, such as regional notary offices, inside China.
- \*The applicant expected to complete your master's program at the time of application must submit the certificate of estimated graduation clearly indicating the estimated date of completion, awarded degree, and major, issued by your home university.
- \*The successful applicants who have taken the examination as expected graduates of master's program should submit the original degree and completion certificates during the entrance procedures.

## 3 Certificate of enrollment (original, person concerned)

- \*Applicants currently having enrolled the PhD programs must submit an enrollment certificate from their affiliated university.
- \*Certificates need to be in either Japanese or English. If the certificates are available in only Chinese, applicants must attach an English or Japanese translation notarized by public notary offices by region inside of China.

# Academic transcripts (original)

- \*All courses taken from both undergraduate program and master's program on must be included in the academic transcript.
- \*Applicants currently having enrolled the PhD program must submit academic transcripts for the PhD program.
- \*If the certificate consists of two or more pages (or two sided paper), the school seal must be placed on all the pages (or sides).
- \*Certificates need to be in either Japanese or English. If the certificates are available in only Chinese, applicants must attach an English or Japanese translation notarized by public organizations, such as regional notary offices, inside China.

# (5) Research plan

\*Applicants must write a research plan by themselves. The requirements for research plan differ among the graduate schools and programs. Refer to "Appendix (p.11-17)" for specific instructions.

#### 6 Language proficiency certificates

\*Requirements differ among the graduate schools and programs. Refer to "Appendix (p.11-17)".

# ① <u>Letter of recommendation</u> (original, prescribed form)

- \*The letter of recommendation should be preferably in the prescribed form while other formats can be accepted. The letter must be issued after April 2014 and submitted in a sealed envelope with the referee's signature over the seal.
- \*The letter of recommendation must be written in English or Japanese. If the letter is written in other language, you must enclose a translation in English or Japanese with the original copy. Notarization is not required.
- \*Only one letter of recommendation is acceptable.

# 8 Copy of passport

- \*Headshot photo page only.
- \*If you don't have the passport, you are required to submit the copy of an official photo ID and must apply for the passport immediately.

#### 

(prescribed form, those who request us to return the materials)

\*You should keep in mind that it will take us one to two months to return your requested documents to you.

### (I) IAO address label (prescribed form)

\*When applying, stick the "IAO address label," which is found on the last page of the application forms, onto the envelope, or copy the IAO address, onto the front side of the envelope for international carrier, such as EMS etc, and send it to International Admissions Office.

# 2) Graduate Schools that accept applications directly (not through the International Admissions Office)

Refer to "Appendix" (p. 11-17) and submit the required documents of the graduate school of your choice.

## (4) Screening fee

Applicants are exempted for the payment of the screening fee.

# (5) Notes on application

- ① You may be deemed to have committed a dishonest act if Waseda University determines that you have falsified, fabricated, or plagiarized the submitted document(s), statement(s), or information submitted for your application. In case that this type of misconduct is found, the submitted application documents and screening fees are not returned or refunded.
- ② Be well aware that incomplete application documents may not be accepted. If we contact you concerning your application, please follow our instructions immediately.
- ③ As a general rule, the submitted application documents are not returned except that they are unable to be reissued. Only if we understand that the submitted documents are unable to be reissued, they will be returned. If you wish return of your submitted documents, please specify name of the documents and reasons for why the documents cannot be reissued on the "Request Form for Return of Submitted Materials" and enclose it when sending application documents. In any case, we will not return documents, which can be reissued, such as original copies of notarizations, academic transcripts and recommendation letters.
- All notices regarding your application are sent to your present address or to your e-mail address specified in the application form. If there is a change of your address, telephone number, e-mail address, or other information after application, promptly notify <u>iao-china@list.waseda.jp</u>, via an e-mail. Waseda University will not be responsible for the any damage caused from your address change, such as not receiving letters and notifications from Waseda University.
- ⑤ Please make your own travel and accommodation arrangements you need for taking entrance examinations.
- ⑥ If a physical disability requires special consideration when taking the entrance examination or studying at Waseda University, be sure to notify the International Admissions Office, Admissions Center, before submitting your application. If a serious illness or injury makes it difficult for you to take the entrance examination, or if you find yourself in such a situation after submitting your application, promptly notify us.

# IV. Screening

# (1) Screening method

1) Graduate schools that accept applications through the International Admissions Office

The first screening (documentary review) and the second screening (a teleconference Interview examination)

2) Graduate Schools that accept applications directly (not through the International Admissions Office)

Requirements differ among the graduate schools and programs. Refer to "Appendix (p.11-17)".

## (2) Screening Schedule

- 1) Graduate schools that accept applications through the International Admissions Office
  - Announcement of the results of the first screening (documentary review)
     The results of document review will be sent to the present address or e-mail address specified in the application form in the late December 2015.
  - The second screening (a teleconference interview)
    An interview examination via a teleconference system or other similar method will be conducted on January 16 (Sat), January 17 (Sun), 2016 at the Beijing or Shanghai Office of Waseda University (you do not need to travel to Japan for the interview). For those who have enrolled universities in Japan will have an interview examination in Tokyo.
  - \* You cannot choose your interview date or time, so set aside the above dates for your interview.
  - \* The decision whether to accept or reject will be based on a documentary review for applications to the Graduate School of Law Special Research Student, the Graduate School of Fundamental Science and Engineering, the Graduate School of Creative Science and Engineering, and the Graduate School of Advanced Science and Engineering.
- 2) Graduate Schools that accept applications directly (not through the International Admissions Office)

Each Graduate School & programs sets their own screening schedule and method. Refer to "Appendix (p.11-17)".

(3) Notes on the Interview

Refer to "VII. Notes on the Examination" and "VIII. Actions Taken by Waseda University in Entrance Examinations".

# V. Scheduled Mailing Date of the Letter of Conditional Consent of Acceptance and Procedure after its Receipt

- (1) Scheduled mailing date of the Letter of Conditional Consent of Acceptance
  - 1) Graduate schools that accept applications through the International Admissions Office

We will send a Letter of Conditional Consent of Acceptance via EMS in the beginning of February 2016 to all applicants who successfully pass the documentary review and interview examination. After receiving it, you must complete the prescribed procedure.

2) Graduate schools that accept applications directly (not through the International Admissions Office)

Each Graduate School sets their own mailing date. Please see the application guidelines of the graduate school of your choice.

- (2) Procedures after the receipt of the Letter of Conditional Consent of Acceptance
  - 1) Graduate schools that accept applications through the International Admissions Office

# 2) Graduate schools that accept applications directly (not through the International Admissions Office)

Schedule	China	Waseda University
March 20th through April 5th, 2016 (TBA)	1) Applicants selected as candidates submit a Letter of Conditional Consent of Acceptance sent from Waseda University to their home university in China and complete an online application for the CSC.	
May 2016 (TBA)	The CSC officially selects scholarship recipients. Officially-selected applicants send a scholarship certificate issued from the CSC to Waseda University.	3) Based on the official decision on scholarship recipients, Waseda University selects officially-accepted applicants and gives them a notice on the enrollment procedure.

<sup>\*</sup>For application for status of residence, refer to "IX .Status of Residence (p.8)"

# VI. School Expenses, Scholarships, etc.

- If the students who were not selected as candidates of the CSC, They will result in nullification of their acceptance of Waseda University.
- The students who were accepted by this program are exempt from the entrance fee, tuition, and miscellaneous fees during the period enrolled in Waseda University (Doctoral Program for a maximum period of 36 months, Special Research Students Program for a Maximum period of 12 months).
- \* Note: Tuitions and fees for non-degree subjects/courses which are not considered as basic requirements for completion of graduate school programs(Japanese Language Subjects etc.) are not covered.
- You cannot apply for both a scholarship offered by Waseda University and a scholarship offered by other institutions including the Japanese Government.
- Living expenses and the round-trip air ticket are provided to you by the CSC.
- We will not make arrangements for the dormitory. You have to arrange accommodation in Japan by yourself and pay the rent.
- This program will only be granted to those whose status of residence is "Student" during the period enrolled in Waseda University.

#### VII. Notes on the Examination

Waseda University has provided the following guidelines so that all examinations can be properly administered and all examinees have an opportunity to perform in a fair and equitable environment. Please read the guidelines carefully and approach the examination in a serious manner.

- 1. You may be deemed to have committed a dishonest act if Waseda University determines that you have falsified, fabricated, or plagiarized the document(s), statement(s), or information submitted for your application.
- 2. Your actions may be considered dishonest if you commit any of the following acts:
  - ①Cheating (concealing or glancing at a cheat sheet or reference book during the examination, glancing at another examinee's answer sheet, or gaining answers from others)
  - ②Providing benefits to other examinees (providing them with answers etc.) during the examination
- ③Keeping your mobile phone with you or using it during the examination

- ©Conducting acts that could be considered a nuisance to other examinees at the examination venue
- ©Not following instructions from the examination supervisors at the examination venue
- Pretending to be an applicant and taking the examination for the applicant
- ®Conducting other acts impairing the fairness of the examination
- 3. The following responses may be taken if an applicant is suspected of committing a dishonest act.
  - A supervisor may warn or question the applicant.
  - The applicant may be requested to take the examination in another room.
- 4. In addition, the following responses may be taken if a dishonest act is identified.
  - The applicant may not be allowed to continue taking the examination or allowed to take any other entrance examination given by Waseda University during the year. (Screening fees will not be returned.)
  - The results of all entrance examinations taken by the applicant at Waseda University during the year may become invalid.

# VIII. Actions Taken by Waseda University in Entrance Examinations

< Unforeseen problems that are beyond human control.>

In cases of unforeseen circumstances that are beyond human control, such as a natural disaster (e.g., typhoons, earthquakes, flooding, tsunamis) and/or accident, such as fire, power failure, and so on, measures including delaying the start of the exam or postponing the exam, etc. may be taken. However, in such an event, we will bear no responsibility for any resulting inconvenience, expense, or other personal loss that the examinee may incur.

## IX .Status of Residence

To enroll in Waseda University as a CSC student, you need to acquire a status of residence "Student". If you already have another status of residence that allows you to stay in Japan for a long period of time, you must change your status of residence to "Student". In this case, please contact the Waseda University Center for International Education immediately after arriving in Japan.

(the Center for International Education: TEL: +81-3-3203-9806, E-mail: in-cie@list.waseda.jp).

# Procedure for Acquiring the Status of Residence "Student"

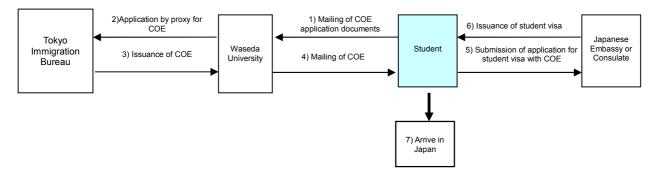
If you do not have a valid long-term status of residence, please refer to the process below to acquire one. Waseda University will apply for a "Certificate of Eligibility (COE)" at Tokyo Immigration Bureau on behalf of the students who live overseas.

\*For the applicants of graduate schools that accept applications through the International Admissions Office, please refer to the procedure below. For the applicants of graduate Schools that accept applications directly (not through the International Admissions Office), the procedure & schedule for the application by proxy of "Certificate of Eligibility (COE)" differ among the graduate schools. Refer to the application guidelines of the graduate schools of your choice and promptly complete the described procedure.

1) You send the required documents for a COE application.

- \* For details on the required documents for application are sent to you from the graduate school in which you are admitted.
- 2) Waseda University applies for a COE at Tokyo Immigration Bureau on your behalf.
- 3) Waseda University receives a COE from Tokyo Immigration Bureau.
- 4) Waseda University sends the COE to you.
- 5) You apply for a student visa at the Japanese Embassy or Consulate in your country.
- 6) You receive a student visa.
- 7) You go through the immigration at airport, acquire a status of residence "Student", and arrive in Japan.

# \* COE: Certificate of Eligibility



Schedule of 1) through 4) COE Proxy Application

Students who enter the university in September 2016	Month	Students who enter the university in April 2017
	May	
You send application documents to Waseda University.	Jun.	
Waseda University makes an application at Tokyo Immigration Bureau on your behalf.	Jul.	
<ul><li>3) COE is issued.</li><li>4) Waseda University sends the COE to you.</li></ul>	Aug.	
	Sep.	
	Oct.	
	Nov.	You send application documents to Waseda University.
	Dec.	Waseda University makes an application at Tokyo Immigration Bureau on your behalf.
	Jan.	
	Feb.	COE is issued.     Waseda University sends the COE to you.
	Mar.	

# 5) and 6) Application and Acquisition of Student Visa

After obtaining the COE, apply for a student visa at the Japanese Embassy or Consulate by submitting the application documents designated by the Embassy, your passport, and the COE. For the details of documents required for application for the student visa, directly contact the Embassy or Consulate at which you will apply. The Certificate of Admission is sent from Waseda University with the COE.

## 7) Acquisition of Status of Residence "Student"

Come to Japan carrying the COE and student visa and acquire a status of residence "Student".

You must arrive in Japan within three months after the COE is issued.

### ■ Handling of Personal Information

Waseda University utilizes applicant information (addresses, names, dates of birth etc.) collected at the time of application in order to carry out operations such as the entrance examination, announcement of the screening results, and enrollment procedures. We will take necessary and proper measures to protect such information from leakage, disclosure, or unauthorized use. All or part of the above operations may be outsourced to an agency. In such case, the agency will be contractually required to maintain necessary and proper management. Please note that the personal information may be used as materials for studies and researches to improve our entrance examinations. The information will be statistically processed to prevent any individuals from being identified.

# X. Contact Information

"The Special Admission <u>for Postgraduate Study Abroad Program</u>
<u>by China Scholarship Council</u>

(国家建设高水平大学公派研究生项目) " Section International Admissions Office, Admissions Center, Waseda University

1-6-1 Nishi-Waseda, Shinjuku-ku, Tokyo 169-8050 Japan TEL: +81-3-3204-9073 FAX: +81-3-3204-9464

E-mail: <u>iao-china@list.waseda.jp</u> (Chinese, Japanese, English) URL: http://web.waseda.jp/admission/en/ssp/csc/

[Appendix] Details of the Graduate Schools applications
(1) Graduate shools that accept applications through the International Admissions Office

Name of Graduate School		Doctoral Program	Special Research Students Program	
Graduate School of Political Science, Political Science Course	Time of enrollment	September 2016 or April 2017		
	Application period	Mon. November 16, 2015 - Fri. November 27, 2015 *All applications must be received by the ap	plication deadline.	
	Contacting faculty before application	Not necessary		
	Screening method	The first screening (document review) and the second screening (a teleconference interview)		
	Application documents	Refer to Page 3-4 on CSC application guide.		
	Other	Those who are students at the Graduate School of Political Science need to have passed "Analytical Methods Certification Examination".		
	Language requirements	Applicants must submit either 1 or 2 in addition to 4 from the list below. In the case that applicants cannot submit either 1 or 2, they may submit 3.  1. Certificate of Level 1 or N1 of the Japanese Language Proficiency Test (past certificates are acceptable. Copy permitted)  2. A score report indicating a score of 260 pts or higher in the "Japanese as a Foreign Language" portion of the Examination for Japanese University Admission for International Students (Copy permitted)  3. Certificate of Japanese language proficiency issued from an educational institution (The certificate must indicate its equivalent to N1 or higher of the Japanese Language Proficiency Test and must be signed by the president of the institution and university faculty in Japanese studies.)  4. A TOEFL, TOEIC or IELTS score card (Copy permitted)		
	Research plan	<academic thesis=""> 4 copies Submit four copies of academic article about one theme.(e.g., Master's Thesis, or other article wi <abstract academic="" of="" thesis=""> 4 copies (approximately 8,000 characters in Japanese or 4,000 w <research dissertation="" doctoral="" for="" plan=""> 4 copies (approximately 10,000 characters in Japanese)</research></abstract></academic>	ords in English)	
Graduate School of Economics	Time of enrollment	September 2016 or April 2017		
	Application period	Mon. November 16, 2015 - Fri. November 27, 2015 *All applications must be received by the application deadline.		
	Contacting faculty before application	Not necessary		
	Screening method	The first screening (document review) and the second screening (a teleconference interview)		
	Application documents	Refer to Page 3-4 on CSC application guide.		
	Language requirements  Research plan	(1) Applicants applying for Japanese language research supervision Submit the following 1 and 2.  1. An original certificate of Level1 or N1 of the Japanese Language Proficiency Test (No validated period). Otherwise, applicants must submit an original score with at least 260 pts in the Examination for Japanese University Admission for International Students (No validated period).  2. A certificate of English Language Proficiency Test: an original of a score report card of either TOEFL-iBT, TOEFL-PBT, TOEIC* or IELTS (TOEFL/TOEIC/IELTS must have been taken no more than 2 years before the application deadline). *TOEIC(IP) is not acceptable.  (2) Applicants applying for English Language Proficiency Test: an original score report card of either TOEFL-iBT, TOEFL-PBT, TOEIC* or IELTS (TOEFL/TOEIC/IELTS must have been taken no more than 2 years before the application deadline). *TOEIC(IP) is not acceptable.  *Applicants who are native English speakers or obtained a master's degree or higher education institution in an English speaking country do not have to submit a score report card. In addition, applicants that obtained a degree from an English program at the higher institution in a non-English speaking country, may not be required to submit a score report card. For the details about English requirements, please contact the International Admissions Office (Tel: +81-3-3204-9073/ Email: china5000@list.waseda.jp).  •Master's thesis —Paper copy(1 copy) and Electronic data (1 copy) (Must be in Japanese or English)  •Abstract of master's thesis —Paper copy(1 copy, approximately 2,000 characters in Japanese or 1,000 words in English, written horizontally on A4 paper) and Electronic data (1 copy)		
		*Applicants who are expected to graduate from a master's program and have not completed a m or working paper etc. on Economics (complete document). It must be a form of an academic the Research plan for doctoral dissertation — Paper copy (1 copy, approximately 4,000 characters is horizontally on A4 paper) and Electronic data  Thesis commentary by master's thesis advisor —1 copy (written in Japanese or English and wire Electronic data must be submitted by e-mail. (gse-researchplan@list.waseda.jp)	sis written only by yourself (Multiauthored work is not acceptable).  n Japanese or 2,000 words in English with a list of reference(bibliography), written	

Name of Graduate School		Doctoral Program	Special Research Students Program	
Graduate School of Law	Time of enrollment	April 2017	September 2016 or April 2017	
	Application period	Mon. November 16, 2015 - Fri. November 27, 2015 *All applications must be received by the application deadline.		
	Contacting faculty before application	Not necessary (if wish to contact faculty, email to the graduate school admissions at Graduate School of Law with gradlaw@list.waseda.jp)		
	Screening method	The first screening (document review) and the second screening (a teleconference interview)	An admission decision is made by the research supervisors, who applicants choose, based on their research plan.	
	Application documents	Refer to Page 3-4 on CSC application guide.		
	Language requirements	Applicants must pass Level 1 or N1 of the Japanese Language Proficiency Test or score more than 260 pts on the "Japanese as a Foreign Language" portion of the Examination for Japanese University Admission for International Students. Submit either one of the followings (past scores acceptable). ①"Result Notification (合否結果通知書)" indicating JLPT Level 1/N1 ②"Result Notification (成績通知書)" indicating more than 260 pts for the Japanese section on EJU score		
	Research plan	<master's (or="" equivalent="" thesis="" work)=""> 3 copies of master's thesis and 3 copies of abstract (written in Japanese) * The papers submitted should have been written in the past 2 years. Papers older than 2 years must be updated before submission. * If master's thesis and its abstract are not finished, please submit the latest version at the point of application with memorandum of the fact. <research dissertation="" doctoral="" for="" plan=""> 3 copies (approximately 2,000 characters in Japanese, written horizontally on A4 paper, with all references listed at the end)</research></master's>		
Graduate School of Letters, Arts	Time of enrollment	April 2017 September 2015 or April 2016		
and Sciences	Application period	Mon. November 16, 2015 - Fri. November 27, 2015 *All applications must be received by the application deadline.		
	Contacting faculty before application	Not necessary		
	Screening method	The first screening (document review) and the second screening (a teleconference interview)		
	Application documents	Refer to Page 3-4 on CSC application guide.		
	Language requirements	Applicants must pass Level 1 or N1 of the Japanese Language Proficiency Test or score more than 260 pts on the "Japanese as a Foreign Language" portion of the Examination for Japanese University Admission for International Students.  Submit either one of the followings (past scores acceptable). ①A copy of "Result Notification (合否結果通知書)" indicating JLPT Level 1/N1 ②A copy of "Result Notification (成績通知書)" indicating more than 260 pts for the Japanese section on EJU score *JLPT Level 2 / N2 or EJU score over 220 pts is acceptable for the following majors: English Studies, French Studies, German Studies, Theatre and Film Arts, Art History, Japanese History, Asian History, Archaeology, Cultural Anthropology.		
	Research plan	<master's thesis=""> 1 copy</master's>	yped) *For applicants who expect to graduate from Master's program, submit at lease	

Name of Graduate School		Doctoral Program Special Research Students Program		
Graduate School of	Time of enrollment	September 2016 or April 2017		
Commerce	Application period	Mon. November 16, 2015 - Fri. November 27, 2015 *All applications must be received by the application deadline.		
	Contacting faculty before application	Not necessary		
	Screening method	The first screening (document review) and the second screening (a teleconference interview)		
	Application documents	Refer to Page 3-4 on CSC application guide.		
	Language requirements	(1) Applicants for research supervision conducted in Japanese language must submit the following 1 and 2.  1. A certificate of Japanese proficiency, such as JLPT(Copy is acceptable)  *Only those who do not have master's degree from Japanese university.  2. A certificate of English Language Proficiency Test: an original of a score report of either TOEFL-iBT, TOEFL-PBT, TOEIC or IELTS. Test report(s) with lower score than designated minimum score is /are not accepted. They must have been taken no more than 2 years before the first day of application period.  TOEFL iBT: 73pts, PBT: 533pts / TOEIC: 700pts (SW test, Bridge test and IP are not acceptable.) / IELTS: 6.0pts (Academic Module only)  (2) Applicants applying for research supervision conducted in English must submit a certificate of English Language Proficiency Test: an original of a score report of either TOEFL-iBT, TOEFL-PBT, TOEIC or IELTS. Test report(s) with lower score than designated minimum score is /are not accepted. Test score(s) must have been taken no more than 2 years before the first day of application period.  TOEFL iBT: 73pts, PBT: 533pts / TOEIC: 700pts (SW test, Bridge test and IP are not acceptable) / IELTS 6.0pts (Academic Module only)		
	Research plan	<research dissertation="" doctoral="" for="" plan=""> 1 copy (approximately 4,000 characters in Japanese or 1,000 words in English) [designated form] <master's equivalent="" its="" or="" thesis=""> 2 copies <abstract master's="" of="" thesis=""> 1 copy [designated form] If you have not yet completed your master's thesis at the time of application, submit this form with uncompleted master's thesis. <list and="" of="" previous="" publications="" researches=""> 1 copy [designated form] Submit this, if you have at least one previous publication or research. We will not accept this list without original copy or photocopy of major publications/research papers at the time of application. Original copy or photocopy of not more than three major publications/research papers are necessary. *If the publication(s)/research paper(s) are not written in Japanese or English, its/their Japanese/English translated outline should also be attached. [designated form] for applications are downloadble from the GSC Website: http://www.waseda.jp/fcom/gsc/en/applicants/admission</list></abstract></master's></research>		
Graduate School of	Time of enrollment	September 2016 or April 2017		
Fundamental Science and Engineering, Graduate School of Creative Science and Engineering, and Graduate School of Advanced Science and Engineering	Application period	Mon. November 16, 2015 - Fri. November 27, 2015 *All applications must be received by the application deadline.		
	Contacting faculty before application	It is desirable for applicants to contact the prospective research supervisor in advance. Applicants who submit an application without prior contact may decrease their chance of acceptance or have their application denied. When contacting the prospective research supervisor, you must specifically address that you are a candidate for a scholarship in the CSC Program. (Contactng supervisors prior to application is only for checking your eligibility, so any reply from research supervisors does not mean an official consent and acceptance.)  Contact course supervisors at http://www.sci.waseda.ac.jp/research/index-e.html		
	Screening method	Document review (depending on departments and/or supervisors, questions and answers may be given to applicants via phone or e-mail. And those who reside in Japan may have interviews).		
	Application documents	Refer to Page 3-4 on CSC application guide.		
	Other	- The Major in Applied Mechanics requires letters of recommendation from 2 different research supervisors in their home institutions.  - The intake for both cooperative major in Advances Biomedical Science and cooperative major in Advanced Health, both are under the graduate school of advanced science and engineering, is not opened.		
	Language requirements	The Japanese Proficiency Testing certificates are not required unless your research supervisor ask you to submit a proof of the Japanese Language Proficiency. Please submit English proficiency test score report (i.e. TOEFL, TOEIC, IELTS, GEPT). a. Submit a copy or an original of English proficiency test score report. b. Submit a score report taken no more than 2 years before the application deadline. c. Do not need to submit one, if your native language is English or , if you graduated from a university in an English speaking country, or if you have completed the program conducted in English only to obtain a degree. In this case, must append an explanation on the separate sheet (A4 or letter size, free format) along with your application documents.		
	Research plan	<master's thesis=""> 1 copy <abstract master's="" of="" thesis=""> 1 copy (approximately 8,000 characters in Japanese or 2,000 words in English, not including charts and graphs) *If you have not completed the master's thesis, submit a research plan for master's thesis. (approximately 8,000 characters in Japanese or 2,000 words in English, not including charts and graphs) <research dissertation="" doctoral="" for="" plan=""> 1 copy (approximately 10,000 characters in Japanese or 2,500 words in English, not including charts and graphs) Please make sure to clearly indicate the theme of your research.</research></abstract></master's>		

Name of Graduate School		Doctoral Program Special Research Students Program
Graduate School of	Time of enrollment	April 2017
Education	Application period	Mon. November 16, 2015 - Fri. November 27, 2015 *All applications must be received by the application deadline.
	Contacting faculty before application	Not necessary
	Screening method	Teleconference interview by the director of applicant's major and the research supervisor in charge
	Application documents	Refer to Page 3-4 on CSC application guide.
	Language requirements	Submit a certificate of Level 1 or N1 of the Japanese Language Proficiency Test or a score report (more than 260 pts) for the "Japanese as a Foreign Language" portion of the Examination for Japanese University Admission for International Students.
	Research plan	<master's thesis=""> 2 copies <abstract master's="" of="" thesis=""> 1 copy (handwritten in Japanese, within 4 pages of 400-character Japanese standard A-4/genkou-youshi) <research dissertation="" doctoral="" for="" plan=""> 1 copy (handwritten in Japanese, within 12 pages of 400-character Japanese standard A4/genkou-youshi) * If master's thesis and its abstract are not finished, please submit the latest version at the point of application with memorandum of the fact.</research></abstract></master's>
Graduate School of	Time of enrollment	April 2017 September 2016 or April 2017
Human Sciences	Application period	Mon. November 16, 2015 - Fri. November 27, 2015 *All applications must be received by the application deadline.
	Contacting faculty before application	Applicants must directly contact their desired supervisor via an email about the followings to jinken@list.waseda.jp (written in Japanese is preferred, but in English is also acceptable) prior to application.  It is desirable for applicants to contact the prospective research supervisor in advance. Applicants who submit an application without prior contact may decrease their chance of acceptance or have their application denied. When contacting the prospective research supervisor, you must address the desired supervisor's name, research field and research plan, questions, and so on, with notification that you are a candidate for a scholarship in the CSC Program. (Contacting supervisors prior to application is only to check your eligibility and to avoid mismatching the supervisor and applicant, so any reply from research supervisors does not mean an official consent and acceptance.)
	Screening method	The first screening (document review) and the second screening (a teleconference interview)
	Application documents	Refer to Page 3-4 on CSC application guide.
	Language requirements	Submit either one of the followings. ①A copy for "Result Notification (合否結果通知書)" of JLPT (any results and past scores are acceptable) ②A copy for "Result Notification (成績通知書)" of EJU (any results and past scores are acceptable) ③An ORIGINAL score report of either TOEFL, TOEIC, or IELTS (any results are acceptable, however it must have been taken no more than 2 years before the application deadline). For TOEFL, ORIGINAL Examinee Score Report of either [1]TOEFL-PBT, [2]TOEFL-iBT (official score reports recieved by mail delivery) is acceptable. For TOEIC, ORIGINAL Official Score Certificate issued for Open Public Test Sites. For IELTS, ORIGINAL Test Report Form issued for Academic Module.
	Research plan	<abstract master's="" of="" thesis=""> 1 copy (handwritten in Japanese, approximately 2,000-character written horizontally on A4 paper) <research dissertation="" doctoral="" for="" plan=""> 1 copy (handwritten in Japanese, approximately 4,000-character written horizontally on A4 paper) *If you have not completed the master's thesis or abstract, submit an abstract discribing research achivements you've done by the time of application, such as published articles or papers. (handwritten in Japanese, approximately 2,000 characters in Japanese written horizontally on A4 paper) Note: Prior to application, applicants must contact the prospective professor for your thesis supervision and obtain their permission to apply.</research></abstract>

Name of Graduate School		Doctoral Program	Special Research Students Program	
Graduate School of	Time of enrollment	September 2016 or April 2017		
Social Sciences	Application period	Mon. November 16, 2015 - Fri. November 27, 2015 *All applications must be received by the applications must be received by the applications are supplied to the property of th	oplication deadline.	
	Contacting faculty before application	Applicants are strongly expected to email FIRST and send to Graduate School of Social Science (admissions-socs@list.waseda.jp) the following documents with notes clearly written the desired supervisor's name and your status of being the CSC scholarship candidate, PRIOR TO APPLICATION. Be aware that applicants who submit an application without prior contact may decrease their chance of acceptance.  ①Curriculum vitae ②Official transcripts for both undergraduate and graduate programs ③Master's thesis outline ④Detailed research plan ⑤Language certificates described in the following column. <how desired="" search="" supervisors="" to="" your="">  1) Refer to the researcher database available on URL: https://www.wnp7.waseda.jp/Rdb/app/ip/ipi0201.html  OR  2) Refer to HP for Graduate School of Social Sciences available on URL: http://www.waseda.jp/fsss/gsss/applicants/research-content/</how>		
	Screening method	Document review, and if necessary, interview (using a teleconference system) may be administ	rated.	
	Application documents	Refer to Page 3-4 on CSC application guide.		
	Language requirements	Certificate of Japanese language proficiency is mandatory. In principle, applicants must submit 1) A copy for "Result Notification (合否結果通知書 or 認定結果及び成績に関する証明書)" of JLPT L 2) A copy for "Result Notification (成績通知書)" of EJU (any results and past scores are acceptab 3) A performance report by their Japanese teacher at their university, etc. only if they have taken in Note that some research supervisors may ask applicants to submit English language proficience.	Level 1/N1 or Level 2/N2 ole) neither of the above examinations	
	Research plan	<master's thesis=""> 1 copy <master's outline="" thesis=""> 1 copy (approximately 2,000 characters in Japanese) <research dissertation="" doctorate="" for="" plan=""> 4 copies (approximately 4,000 characters in Japane The following three (or two) items if applicants are expected to finish master's program but not  <writing for="" master's="" plan="" thesis=""> 1copy in Japanese (Number of characters not designated) <outline interim="" master's="" of="" report="" the="" thesis=""> If available. 1 copy in Japanese <research dissertation="" doctorate="" for="" plan=""> 4 copies (approximately 4,000 characters in Japane</research></outline></writing></research></master's></master's>	able to complete master's thesis at the time of application	
Graduate School of	Time of enrollment	September 2016 or April 2017		
Sport Sciences	Application period	Mon. November 16, 2015 - Fri. November 27, 2015 *All applications must be received by the ap	oplication deadline.	
	Contacting faculty before application	Before sending the application documents, you must contact the desired supervisor to well disc nyushi@list.waseda.jp, with clrearly addressing the name of your desired supervisor and inquir supervisor will email back to you.		
	Screening method	The first screening (document review) and the second screening (a teleconference interview)		
	Application documents	Refer to Page 3-4 on CSC application guide.		
	Language requirements	Applicants must submit any certificates indicating your communication skills in either Japanese 1. Score report of Level 1 or N1 of the Japanese Language Proficiency Test 2. Score report of Level 2 or N2 of the Japanese Language Proficiency Test 3. Score report of the "Japanese as a Foreign Language" portion of the Examination for Japanese 4. ORIGINAL score report of either TOEFL, TOEIC or IELTS (The PHOTOCOPY of the score report deadline).	se University Admission for International Students	
	Research plan	<abstract master's="" of="" thesis=""> 1 copy (handwritten in Japanese, approximately 5 pages of 400-cl <research dissertation="" doctoral="" for="" plan=""> 1 copy (handwritten in Japanese, approximately 10 pays). Note: Before submitting an application, applicants must contact the professor from whom they were applicated as a submitting an application.</research></abstract>	ages of 400-character Japanese standard A4/genkou-youshi)	

(2) Graduate schools that accept applications directly (not through the International Admissions Office)

Name of Craduate School of Asia- Pacific Studies  Agin Caduate School of Asia- Pacific Studies  Application period  December 4 - 11, 2015 (Application must be reached to the GSAPS Admissions Office by December 11.)  Ontacing faculty before application  Screening method  An admission decision is made through the first screening (document review) and the second screening (and price).  Application documents  Submit application documents with the designated forms. The details about required application documents and a method of interview will be noticed on the following Craduate School of Asia-Pacific Studies.  Application and Submit applying to the program conducted in Japanese. An original score report of passing the Level 1 or N1 of the Japanese Language Proficiency Test.  Application applying to the program conducted in Japanese. An original score report of passing the Level 1 or N1 of the Japanese Language Proficiency Test.  Application applying to the program conducted in English. Original TOEFL, IELTS or TOERC score report card.  Graduate School of Japanese  Application and Systems  Time of enrollment  Application and Systems  Application and Systems  Application and Systems  September 2016 or Agmit 2017  Application should be postmarked no later than Tue. December 22, 2015  Contacting faculty before application  Screening method  Application and Systems  Application and Systems  Application and Systems  Time of enrollment  Application should be postmarked no later than Tue. December 22, 2015  There are no special requirements by the program must submit a copy of their Japanese Language Proficiency Test score report card if they have passed it. They must submit a copy of their Japanese Language Proficiency Test score report card if they have passed it. They must submit and submit and submit and submit three copies of a thesis equivalent to a master's thesis.  Graduate School of Information  Production and Systems  Time of enrollment  Application special requirements by the program and submit three copies of			
Application period December 4 - 11, 2015 (Application must be reached to the GSAPS Admissions Office by December 11.)  An admission decision is made through the first screening (document review) and the second screening interview will be noticed on the following Graduate School of Japanese  Application documents  Submit application documents with the designated forms. The details about required application documents and a method of interview will be noticed on the following Graduate School of Japanese wheshed http://www.wasedaj.p/gsaps/  Language requirements  Application applying to the program conducted in Japanese: An original score report of passing the Level 1 or N1 of the Japanese Language Proficiency Test. Applications applying to the program conducted in English: Original TOEFL, IELTS or TOEIC score report card.  Graduate School of Japanese  Applied Linguistics  Time of enrollment  Application period  Wed. December 18, 2015 - Tue. December 22, 2015 'Application should be postmarked no later than Tue. December 22, 2015 Contacting faculty before application  Application documents  Not necessary  Screening method  An admission decision is made through the first screening (document review) and the second screening (interview using a Skype system)  Application documents  Application documents  The rear en ospecial requirements, but applicants must submit a copy of their Japanese Language Proficiency Test score report card if they have passed it. They must be the program must submit three copies of a thesis equivalent to a master's thesis.  Graduate School of Information, Production and Systems  Time of enrollment  Application period  Condition period  Foreign			
Contacting faculty before application  Screening method  An admission decision is made through the first screening (document review) and the second screening finterview will be noticed on the following fradults School of Asia-Pacific Studies.  Application documents  Submit application documents with the designated forms. The details about required application documents and a method of interview will be noticed on the following fradults School of Asia-Pacific Studies.  - Japanese website>  http://www.waseda.jp/gsaps/sen/  - Language requirements  Applicants applying to the program conducted in Japanese: An original score report of passing the Level 1 or N1 of the Japanese Language Proficiency Test.  Application applying to the program conducted in English: Original TOEFL, IELTS or TOEIC score report card.  Graduate School of Japanese  Application period  Application period  Contacting faculty before application  Screening method  An admission decision is made through the first screening (document review) and the second screening (interview using a Skype system)  Application documents  Refer to HP for Graduate School of Japanese Applied Linguistics  http://www.waseda.jp/gsjal/admin_doctor.html  Language requirements  There are no special requirements, but applicants must submit a copy of their Japanese Language Proficiency Test score report card if they have passed it. They must be application period  Graduate School of Information, Production and Systems  Time of enrollment  Application period  Application period  Constitute of the program must submit acopy of their Japanese Language Proficiency Test score report card if they have passed it. They must be provided to the program must submit three copies of a thesis equivalent to a master's thesis.  Fooduction and Systems  Time of enrollment  Application period  Contacting facility before application]  Forduction and Systems  Forduction and Syste			
Application Not necessary  Screening method Screening (interview)  Application documents  Application documents  Submit application documents with the designated forms. The details about required application documents and a method of interview will be noticed on the following draduate School of Asia Pacific Studies.  - \language requirements  Application applying to the program conducted in Japanese: An original score report of passing the Level 1 or N1 of the Japanese Language Proficiency Test.  Application applying to the program conducted in Japanese: An original score report of passing the Level 1 or N1 of the Japanese Language Proficiency Test.  Application applying to the program conducted in English: Original TOEFL, IELTS or TOEIC score report card.  Time of enrollment  Application applying to the program conducted in English: Original TOEFL, IELTS or TOEIC score report card.  Time of enrollment  Application period  Contacting faculty before application  Are admission decision is made through the first screening (document review) and the second screening (interview using a Skype system)  Refer to IHP for Graduate School of Japanese Applied Linguistics  Time of enrollment  Application documents  There are no special requirements, but applicants must submit a copy of their Japanese Language Proficiency Test score report card if they have passed it. They must submit a copy of their Japanese Language Proficiency Test score report card if they have passed it. They must submit three copies of a thesis equivalent to a master's thesis.  Graduate School of Information, Production and Systems  Time of enrollment  September 2016  Application period  Comestic application]  February examination: Thu. January 17, 2016-Mon. January 18, 2016			
Application documents  Summit application documents with the designated forms. The details about required application documents and a method of interview will be noticed on the following claduate School of Asia-Pacific Studies.  Language requirements  Applicants applying to the program conducted in Japanese: An original score report of passing the Level 1 or N1 of the Japanese Language Proficiency Test.  Applicants applying to the program conducted in English: Original TOEFL, IELTS or TOEIC score report card.  Graduate School of Japanese Applied Linguistics  Time of enrolliment  Application period  Wed. December 16, 2015 - Tue. December 22, 2015 "Application should be postmarked no later than Tue. December 22, 2015  Contacting faculty before application  Screening method  An admission decision is made through the first screening (document review) and the second screening (interview using a Skype system)  Refer to HP for Graduate School of Japanese Applied Linguistics  http://www.waseda.jp/gsjal/admin_doctor.html  There are no special requirements, but applicants must submit a copy of their Japanese Language Proficiency Test score report card if they have passed it. They must be application and Systems  Graduate School of Information, Production and Systems  Time of enrolliment  September 2016  September 2016  Forduction and Systems  Time of enrolliment  September 2016  September 2016  Forduction and Systems  Time of enrolliment  September 2016  Forduction and Systems  Time of enrolliment  September 2016  Forduction and Systems			
Submit application documents will the designated forms. The details about required application documents and a method of interview will be noticed on the following Graduate School of Asia-Pacific Studies.    Japanese website>	g Website of		
Applicants applying to the program conducted in English: Original TOEFL, IELTS or TOEIC score report card.  Graduate School of Japanese Applied Linguistics  Time of enrollment September 2016 or April 2017  Application period Wed. December 16, 2015 - Tue. December 22, 2015 *Application should be postmarked no later than Tue. December 22, 2015  Contacting faculty before application Screening method An admission decision is made through the first screening (document review) and the second screening (interview using a Skype system)  Refer to HP for Graduate School of Japanese Applied Linguistics  http://www.waseda.jp/gsjal/admin_doctor.html  Language requirements  There are no special requirements, but applicants must submit a copy of their Japanese Language Proficiency Test score report card if they have passed it. They must other documents certifying their previous study of Japanese if any.  Applicants who are expected to graduate from a master's program must submit three copies of a thesis equivalent to a master's thesis.  Graduate School of Information, Production and Systems  Time of enrollment September 2016  Application period [Domestic application]  February examination: Thu. January 7, 2016- Mon. January 18, 2016			
Applied Linguistics  Application period Wed. December 16, 2015 - Tue. December 22, 2015 *Application should be postmarked no later than Tue. December 22, 2015  Contacting faculty before application Not necessary  Screening method An admission decision is made through the first screening (document review) and the second screening (interview using a Skype system)  Application documents Refer to HP for Graduate School of Japanese Applied Linguistics http://www.waseda.jp/gsjal/admin_doctor.html  Language requirements There are no special requirements, but applicants must submit a copy of their Japanese Language Proficiency Test score report card if they have passed it. They must other documents certifying their previous study of Japanese if any. Applicants who are expected to graduate from a master's program must submit three copies of a thesis equivalent to a master's thesis.  Graduate School of Information, Production and Systems  Time of enrollment September 2016  Application period [Domestic application] February examination: Thu. January 7, 2016- Mon. January 18, 2016			
Contacting faculty before application  Screening method  Application documents  Refer to HP for Graduate School of Japanese Applied Linguistics http://www.waseda.jp/gsjal/admin_doctor.html  Language requirements  There are no special requirements, but applicants must submit a copy of their Japanese Language Proficiency Test score report card if they have passed it. They must other documents certifying their previous study of Japanese if any.  Applicants who are expected to graduate from a master's program must submit three copies of a thesis equivalent to a master's thesis.  Graduate School of Information, Production and Systems  Time of enrollment  September 2016  [Domestic application]  February examination: Thu. January 7, 2016- Mon. January 18, 2016			
Contacting faculty before application  Screening method  An admission decision is made through the first screening (document review) and the second screening (interview using a Skype system)  Refer to HP for Graduate School of Japanese Applied Linguistics http://www.waseda.jp/gsjal/admin_doctor.html  Language requirements  There are no special requirements, but applicants must submit a copy of their Japanese Language Proficiency Test score report card if they have passed it. They must not be documents certifying their previous study of Japanese if any. Applicants who are expected to graduate from a master's program must submit three copies of a thesis equivalent to a master's thesis.  Graduate School of Information, Production and Systems  Time of enrollment  September 2016  Application period  [Domestic application] February examination: Thu. January 7, 2016- Mon. January 18, 2016			
Application documents Refer to HP for Graduate School of Japanese Applied Linguistics http://www.waseda.jp/gsjal/admin_doctor.html  Language requirements There are no special requirements, but applicants must submit a copy of their Japanese Language Proficiency Test score report card if they have passed it. They must other documents certifying their previous study of Japanese if any. Applicants who are expected to graduate from a master's program must submit three copies of a thesis equivalent to a master's thesis.  Graduate School of Information, Production and Systems Time of enrollment September 2016 Application period [Domestic application] February examination: Thu. January 7, 2016- Mon. January 18, 2016			
http://www.waseda.jp/gsjal/admin_doctor.html  Language requirements There are no special requirements, but applicants must submit a copy of their Japanese Language Proficiency Test score report card if they have passed it. They must other documents certifying their previous study of Japanese if any. Applicants who are expected to graduate from a master's program must submit three copies of a thesis equivalent to a master's thesis.  Graduate School of Information, Production and Systems Time of enrollment September 2016 Application period [Domestic application] February examination: Thu. January 7, 2016- Mon. January 18, 2016	An admission decision is made through the first screening (document review) and the second screening (interview using a Skype system)		
ofter documents certifying their previous study of Japanese if any. Applicants who are expected to graduate from a master's program must submit three copies of a thesis equivalent to a master's thesis.  Graduate School of Information, Production and Systems  Time of enrollment September 2016 Application period  [Domestic application] February examination: Thu. January 7, 2016- Mon. January 18, 2016	Refer to HP for Graduate School of Japanese Applied Linguistics		
Production and Systems Application period [Domestic application] February examination: Thu. January 7, 2016- Mon. January 18, 2016			
February examination: Thu. January 7, 2016- Mon. January 18, 2016			
[Overseas application]			
January examination: Mon. November 9, 2015 - Fri. December 4, 2015 February examination: Thu. January 7, 2016- Mon. January 18, 2016			
[IPS doctoral course application for IPS master students ] Please ask IPS office for the details.			
Contacting faculty before application Necessary			
Screening method [Domestic application] Document review, Interview [Overseas application] Document review			
Application documents [Domestic & Overseas application] Refer to HP for Graduate School of Information, Production and Systems(TBA in late October 2015.)			
http://www.waseda.jp/ips/csc.html (Japanese) http://www.waseda.jp/ips/english/csc.html (English)			
[IPS doctoral course application for IPS master students ] Please ask IPS office for the detail.			
Language requirements  Submit a copy of the Japanese or English language proficiency certificates if hold any.			

Name of Graduate School		Doctoral Program	Special Research Students Program		
Graduate School of Environment	Time of enrollment	September 2016 or April 2017			
and Energy Engineering	Application period	Mon. November 16, 2015 - Fri. November 27, 2015 *All applications must be received by the application deadline.			
	Contacting faculty before application	Necessary: Applicants must send their home university, name, preferred supervisor and research subject to the following address: weee-ent@list.waseda.jp (Deadline : Mon. November 2, 2015)			
	Screening method	Document review			
	Application documents	(Original) 6)Summary of Activities and Achievements 7)Report of Research Achievements 8)St Letter (Original)	The prescribed forms for 1),2),6),7),8),9), 10)are available for download from the following URL. Copies of the applicant's published articles or papers presented at conferences or a sist of works must be submitted along with the documents above.  JRL:http://www.waseda.jp/weee/english/exam/csc.html		
	Language requirements	It is not necessary to submit score report cards.			
Graduate School of International Culture and Communication	Time of enrollment	September 2016 or April 2017			
Studies	Application period	Thu. January 7, 2016 - Thu. January 14, 2016 *All applications must be received by the applications	ation deadline.		
	Contacting faculty before application	Not necessary			
	Screening method	Document review			
	Application documents	1)Application Form 2)Certification of graduation (diploma)/Degree certificate 3)Enrollment Certi Thesis or Research Paper 6)Outline of Master's Thesis (Research Paper) 7)Research Plan 8)Re Activities 11)Recommendation Forms (Evaluation Forms)  *Unless otherwise expressly stated, necessary application documents and preparing each docu  *The prescribed forms for 1),,6),7),8),9),10),11) are available for download from the following UI  URL: http://www.waseda.jp/gsiccs/admissions/applicationD_en.html  *Submission of application documents must be using a prescribed envelope for CSC. (In case courier service you use to post them.)	eason for Application 9)Career Plan 10)Research Outputs and other evidence of research uments besed on "AO Admission".		
	Language requirements	Applicants must have submit either one of the followings.  1)TOEFL: Official Score Report 2)TOEIC: Official Score Certificate 3)IELTS[Academic]: Test Re	eport Form 4)GRE: test score report (Original Certificate)		